

**CALIFORNIA WRITERS CLUB  
SACRAMENTO BRANCH**

**Anthology 2021 Guidelines**

- 1) Poetry and prose, fiction (story or standalone chapter of a novel) and non-fiction (essay, memoir, travel, etc.) in short works (2500 words or less). Any genre.
- 2) May be previously published.
- 3) Members only. (To join, please do so here on the website.)
- 4) One or two pieces per author, a \$10 fee per piece (payable by credit card on website).
- 5) Word.doc or Google docs.
- 6) Font: Times New Roman, 12-pt
- 7) Double-spaced, one space after each period, paragraphs indented 5 spaces, 1-inch margins all 4 sides
- 8) Page numbers in footer,
- 9) Title in header
- 10) First page should have title, genre, and word count, centered at the top
- 11) No other personal identifiers on the submitted piece

Prepare a separate cover sheet with:

- 1) Author's name, pen name (if preferred for publication),
- 2) Author's contact information (email, phone),
- 3) Title (of submission), genre, word count,
- 4) 100-word biography.
- 5) Please send a headshot (jpeg format) if you have one. (If your submission is accepted, we will ask for one.)

We encourage all members to create or update their biographies and headshots on the club website ("Members" tab). There are guidelines for the bios on the site, and you may view other members' information. You may also share the link to your member bio with others.

There is an "Authorization to Publish" form on website. You will agree to a one-time publication by CWC Sacramento when you pay the submission fee. Pieces that proselytize, are libelous, or contain gratuitous vulgarity are NOT acceptable. Minor editing may be performed by the reviewers (e.g. typos). For submissions requiring more extensive editing, a reader will contact the author with suggestions for improvement. Our club President, Kim Edwards, will also be offering two Zoom clinics for those who need help with their pieces. These will be held prior to the deadline (tentatively, March 18 p.m. and April 8 a.m.).

Send completed manuscript + cover sheet, as email attachments, subject line: "anthology", to [CWCSacAnthology@gmail.com](mailto:CWCSacAnthology@gmail.com). Deadline is April 20, 2021.